

RESIDENT ENGINEER & CONTRACTOR PM LEVEL

Project Name: _____

Project No./TRACS: _____

ADOT Org: _____

Prime Contractor: _____

The Issue is: _____ A Policy Issue, or, _____ An Administrative Issue, or, _____ A Technical/Specifications Issue

List individuals and organizations affected by this issue and its resolution, i.e. Design, Materials, Maintenance, Local Government, Utilities, Other Governmental Agencies, School Districts, the traveling public:

Name/Position/Organization _____

Brief description of the issue needing further assistance for resolution: _____

Brief description of the resolution attempted: _____

Names of persons assisting with resolution at this level:

Additional Comments, or, recommendations: _____

Issue resolution _____ No Forwarded to next level on _____ (date) at _____ (time)
at this level _____ Yes (Describe resolution below.)

If resolved, written feedback of the resolution was transmitted to Team Members and Persons affected by this issue on _____ (date) by _____

ADOT Resident Engineer (signature) _____

Contractor Representative (signature) _____

If this resolution has an impact on other Sections, this information was transmitted to the Partnering Section and forwarded to the Construction Section for dissemination on _____ (date).